KENT COUNTY COUNCIL – PROPOSED RECORD OF DECISION

DECISION TO BE TAKEN BY:	DECISION NUMBER:
Peter Osborne Cabinet Member for Highways and Transport	26/00062

Executive Decision – key

26/00062 – Contract CN260764 Provision of Community Safety Accreditation Scheme (CSAS) Resource

Decision:
As Cabinet Member for Highways and Transport, I agree to:

DELEGATE to the Corporate Director of Growth, Environment and Transport, in consultation with the Cabinet Member for Highways and Transport, to:

a) **COMPLETE** the procurement process and **AWARD** a Contract CN260764 – Provision of Community Safety Accreditation Scheme Resource; for an initial term of two years, with an option to extend for up to one further year, within a maximum total contract value of £3 million;

b) **AGREE** the contract extension provision, subject to satisfactory performance, continued operational need and confirmation of sufficient Government funding; and further;

c) **DELEGATE** authority to the Corporate Director for Growth, Environment and Transport to take the relevant actions, including, but not limited to, negotiating, finalising the terms of and entering into the necessary arrangements, contracts and associated legal documentation required to implement this decision.

Reasons for decision:
The Council, as part of its role as a Strategic Lead in the Kent and Medway Resilience Forum (KMRF), provides resource accredited under the Community Safety Accreditation Scheme (CSAS) in Kent to support the KMRF Operation Fennel suite of plans which manage traffic during periods of disruption at the Kent ports. The existing arrangement that supports delivery of the service is due to expire and therefore a new contract is required to ensure continuity of service from May 2027.

Financial implications:
CSAS provision is funded by His Majesty's Government through Section 31 grant payments to KCC.

Based on historic expenditure, annual costs are estimated at approximately £750,000.

Demand can vary due to seasonal pressures, changes to border processes and unplanned incidents. The contract will therefore have a maximum value of £1,000,000 per year and £3,000,000 over its potential three-year term. These are contract ceilings, not forecasts of expenditure.

Actual expenditure will be determined by operational need and available Government funding.

Funding for the full contract period is expected but not guaranteed. Contract expenditure, including use of the optional third year, will proceed only where sufficient Government funding is confirmed; any alternative funding would require separate approval through the Council's established governance arrangements.

Legal implications:
The procurement and award of the contract will be undertaken in accordance with the Procurement Act 2023.

The successful provider and all personnel deployed under the contract will be required to maintain the necessary Community Safety Accreditation Scheme accreditation, training and authorisations under the Police Reform Act 2002. The contract will include appropriate provisions covering performance, liability, insurance, termination, cessation of Government funding and any future transfer to a successor authority arising from Local Government Reorganisation.

Any extension or variation will be subject to available funding, the terms of the contract and applicable procurement legislation**.**

Equalities implications:
The EqIA, identifies potential negative impacts on older and disabled people if CSAS resource is unavailable. If unavailable, other KMRF partners will provide support where resources permit.

Data Protection implications:
N/A for this decision

Cabinet Committee recommendations and other consultation:
This version of the PROD is included in the agenda pack for committee members to review ahead of the meeting.

Any alternatives considered and rejected:
Do nothing and continue with provision of CSAS through the new Highway Term Maintenance Contract (HTMC) - This would have resulted in additional sub-contract arrangements and associated management costs.

Discontinue provision of CSAS resource. Dismissed as this service is critical to the success of the KMRF Operation Fennel suite of plans which seek to minimise the impact of border disruption in Kent

Any interest declared when the decision was taken and any dispensation granted by the Proper Officer: N/A

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Signed	Date